

Grant (request for funding) application

Please limit the grant request to no more than 4 pages, plus the requested attachments. Please submit only complete, typed applications. Please limit answers to the available lines; do not exceed.

Organization information

Contacts

Agency name: _____

Agency mailing address: _____

City, State, Zip: _____

Agency physical address: _____

City, State, Zip: _____

Grant contact name: _____

Phone: _____

Email: _____

Chief executive name: _____

Title: _____

Phone: _____

Demographic

Total agency: _____

Snohomish County: _____

Number of full-time staff: _____

Number of full-time staff: _____

Number of part-time staff: _____

Number of part-time staff: _____

Number of volunteers: _____

Number of volunteers: _____

Geographic area served: _____

Organizational background

Please include mission statement and purpose, governance, population served and role of volunteers.

Proposal information

Amount of this request: _____ Funds needed by: _____

When funds will be used: From: _____ To: _____

Project name: _____

Total project cost: _____ What percentage (%) of total costs is this grant request? _____

Project cost per client: _____

Project type: Capital Specific program Other (please describe)

Who will the project serve? _____

What part of Snohomish County will this project serve? _____

Describe the specific project, program or service this grant would fund? (Include a brief description and the goals of the project.)

How will this project be coordinated within the community so services aren't duplicated?

How will success and effectiveness be measured?

Does your organization get support from United Way? (If so, please tell us what percentage of your operating budget comes from United Way.)

Please include any more needed comments here:

Attachments

- Verification of tax-exempt status under Section 501(c)(3) of the IRS code
- IRS Form 990 (if available)
- IRS Form W-9
- List of current board members (include member affiliations and any other important information)
- A complete project budget for which funds are being sought

The Everett Clinic

Part of Optum®

Optum is a registered trademark of Optum, Inc. in the U.S. and other jurisdictions. All other brand or product names are the property of their respective owners. Because we are continuously improving our products and services, Optum reserves the right to change specifications without prior notice. Optum is an equal opportunity employer.

© 2023 The Everett Clinic, part of Optum. All rights reserved. 10443274 228958-042023